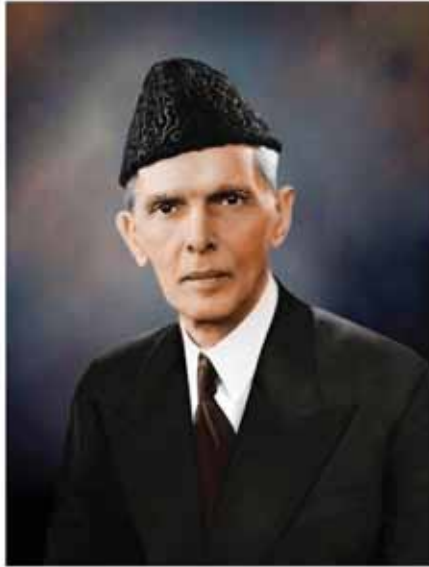




Quaid-E-Azam's Advice To Students



Develop a sound sense of discipline, Character, Initiative and a solid Academic Background. You must devote yourself whole-heartedly to your studies, for that is your first obligation to yourselves, your parents and to the State. You must learn to obey for only then you can learn to command.

(Islamic College, Peshawar - 12th April, 1948)



Faculty



Vice Principal
Ms. Afshan Naseem
M.Sc Applied Maths



Lecturer in Sindhi
Ms. Ambreen Abro
M.A Sindhi, B.Ed



Lecturer in English
Ms. Sumera Rajput
MA English Literature, M.Ed



Lecturer in Islamiyat
Ms. Roohana Qureshi
M.A Islamiyat



ADPE
Ms. Salma Khan
BPED Physical Ed.,
MSc Physical Ed.



Lecturer in English
Ms. Rukhsana Qurban
MA English (Linguistic)



Lecturer in Pak. st
M.A Pak.st., M.Phil



Lecturer in Mathematics
Ms. Nimra Ali
BS Mathematics



Lecturer in Urdu
Ms. Laeaba
M.A Urdu



Lecturer in Physics
Ms. Aliya Korai
BS Hons. Physics



Lecturer in English
Ms. Nida Gill
Bs English Literature



Lecturer in Mathematics
Ms. Beenish
BS Mathematics



Lecturer in Chemistry
Ms. Atifah
M.Sc Organic Chemistry



Lecturer in Urdu
Ms. Aalia Sultana
M.A Urdu, M.Ed



Lecturer in C.Sci.
Ms. Fareeha Baloch
BS (IT)



Lecturer in C.Sci.
Ms. Kanwal Mustafa
BS (IT)



Lecturer in Physics
Ms. Areeg
BS Hons. Physics



Lecturer in Botany
Ms. Fatima
M.phil Botany, B.Ed



Lecturer in Zoology
Ms. Naveen
BS Zoology



Lecturer in Zoology
Ms. Saima
BS Zoology



Lecturer in chemistry
Ms. Shabana
BS Organic Chemistry,
Mphil Analytical Chemistry,
B.Ed



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College Introduction

The idea of having an exclusive cadet college for girls at Nawabshah was conceived by Mohtarma Faryal Talpur who, as Zila Nazim Nawabshah, in 2005-6, recommended the scheme to P&D Department of Sindh. With her relentless efforts, she got the scheme approved and included in PSDP 2008-09.



The ground breaking of the college was performed on 11th October 2010 by Mr. Asif Ali Zardari, the then President of Pakistan. The college is designed initially to house 300 cadets, providing all the facilities of an elite residential institution both for cadets and the staff. The college started functioning in 2017, with class-VIII, having girls from all over the country, mainly from Sindh. The college, established by the Government of Sindh, is managed by a Board of Governors headed by Air Officer Commanding, Southern Air Command of Pakistan Air Force.



Vision

“To be amongst the Trend Setter female Cadet College in Pakistan, being the first of its kind”



Mission

“To produce female leaders of tomorrow, who are equipped with quality education, knowledge, and strong mental, moral and physical traits.”



Objectives

- Academic system must be tailored to achieve best possible results and enhance the knowledge base of cadets
- Create such healthy and conducive training environment, which should help to produce confident, disciplined and courageous young women
- Cadets stay at college must be tuned-up to produce strong character traits of integrity and leadership
- The entire effort to be focused to achieve a wholesome personality by inculcating in the female youngsters a spirit of service towards the nation as a proud and motivated potential leaders in the Pakistan Armed Forces and other important professional fields



Location

Bakhtawar Cadet College for Girls is situated about 260 km up-North from Karachi and about five km southern outskirts of Nawabshah, spread over an area of 100 acres with vast fields and courts for major outdoor/indoor games like Cricket, Football, Hockey, Basketball, Squash, Tennis, etc. Other facilities include well equipped gymnasium, swimming pool, hobbies club, shooting club, shopping center, staff bungalows, mosque and well maintained orchards.

College Administration

The college functions under the command and control of an autonomous body, the Board of Governors (BoGs) constituted by the Government of Sindh. The Air Officer Commanding Pakistan Air force is the ex-officio Chairman of the Board.



Course of Studies And Board Affiliation

The college caters for formal education from class VIII to XII, in science subjects (pre-Medical and pre-Engineering groups) only. The college is affiliated with the Board of Intermediate and Secondary Education Shaheed Benazirabad and Federal board. The curriculum is based on the syllabi prescribed by the Board of Intermediate and Secondary Education, Shaheed Benazirabad as evolved by Sindh Text Book Board. Subjects of study are Physics, Chemistry, Mathematics, Biology, Islamiat, English, Pakistan Studies, Computer Science, Urdu and Sindhi.



Assessment/ Evaluation Procedures

The process of academic evaluation and personality assessment is carried out round the year through terminal tests/annual examinations and various activities and exercises organized in the college. A comprehensive assessment book, recording five years assessment of each cadet, is maintained in every house/class. A detailed report on each cadet is sent to the parents/guardians at the end of each term.

Entry Test

- The admission in class VIII is announced through proper advertisement in the daily newspapers in the month of October and November every Year.
- The registration for admission in VIII class is held in the month of November & December every Year.
- The entrance test for Class VIII is conducted in the month of January.

Entry Test Of Self-Finance For Class VIII & XI

Entry Test is conducted on self-finance in class XI, only if the seats are available, which would be advertised through newspaper.

Board Examinations

Board Examinations and Board Practical Examinations of Class IX-XII are conducted as per schedule of BISE Shaheed Benzirbad.

Encouragement Award

Best Cadet of the Month (Junior Class VIII, IX and X) and Best Cadet of the Month, (Senior Class XI and XII), adjudged through monthly assessment of the overall conduct and academic progress, are decorated with sashes every month.





Facilities At Campus

Laboratories

The college is well equipped with best learning tools and facilities in Physics, Chemistry, Biology, Arts and Crafts laboratories, Group Discussion / Lecture Halls and smarts /IT facilities.



Computer And IT Lab

Importance of IT and Computers in our daily life cannot be much emphasizes and, all the cadets are given exposure, education and practice of laying hands on the keyboards of computers right from the first day of their entry in the college. There is fully equipped air conditioned IT/Computer Laboratory where cadets can operate the computers under the guidance and supervision of qualified staff. Controlled and supervised access to internet is provided to the cadets at computer lab.

Language Lab

Communication skills are most important facet of the personality of any professional. To equip our cadets with best skills in verbal communication, most modern and international level language lab facilitates the cadets to learn and improve their verbal accent in more than forty languages. While the primary focus is on spoken English, the lab provides facility of learning all the important international languages, viz. Arabic, Chinese, Persian, French, German, etc. The Lab has also proved extremely effective audio-visual aid for instructions in other subjects as well.





Library And Training AIDS

The College central Library is an information resource center for the cadets and the faculty. There are around 8000 books of different subjects. Cadets get frequent and daily access to the library. College library is facilitating the cadets with computerized inventory of books to enable convenient access to books on variety of subjects. The college subscribes different monthly and weekly magazines and periodicals. Training Aids Section provides sufficient resources and material to cadets.



Religious Education

Religion plays vital role in the transformation and strengthening the bond of soul, body, and with the rest of the universe. To impart balanced religious education and awareness, remains our focus. Besides talks and lectures by experts, we arrange Seerat Conferences. A volunteer learning of "Tafseer Quran" is also arranged for the cadets during off hours. While essentials



of religion are taught in the classrooms, where Islamiat is compulsory subject, the Quranic learning is part of the hostels' life. Organising functions on days of religious significance is part of our training program. In addition, the morning assembly commences with the recitation of verses from the Holy Quran and Hadith followed by their translation. Five-time prayers are part of the cadets life in the college. The Cadets are encouraged to offer prayers, especially Namaz-e-Juma, in the College's mosque located close to the hostels.



Cadet Mess

The College Mess has a large spacious dining hall, which can accommodate around 400 cadets, serving best quality food of international standard menu. Nutrition value of food and taste of cadets remains the fundamental. The mess is managed through a mess committee. The meetings of Mess Committee are conducted as and when necessary to draw up and revise the menu. The Mess Committee is presided over by the Principal. The Medical Officer, Admin officer, Mess Manager and four cadet representatives forms the Mess Committee. Every effort is made to provide a balanced and nutritious diet to the cadets. Proper mess manners and etiquettes are observed in the mess. There is provision for extra/special messing if required on special occasions.



Shopping Complex

There is a shopping complex to facilitate the cadets and staff living on campus. It has facilities of super store, canteen, stationery and souvenir shop.





Hobbies Club

Hobbies Club is established to channelize the talents of cadets in productive pursuits and to catch the fancy of the cadets. These include Rifle (Shooting) Club, Science Modelling Club, and Literary Societies, Debating, Computer Science Club, Photography Club, Painting, Gardening, Cooking/Baking, Sewing / Stitching, Arts and Crafts, and philately and numismatics club.



Medical Care

To provide round the clock medical cover to the cadet and inmates, the college has a dispensary headed by a doctor with the necessary equipment and staff. To guard against epidemics, vaccination and inoculation are carried out periodically. Cadets are medically examined in all respects, and a proper individual health record is maintained. In case a cadet needs serious medical care/surgery etc., all efforts are made to inform the parents /guardians. However, if there is no time to inform them, such cadets will be operated upon without any delay. The parents/guardians of the cadets are required to submit a written permission for urgent, life- saving treatment/surgery. In case of an emergency, the authority rests with the Principal.





Physical Training

Sports activities are important and essential feature daily routine of the college. To keep the cadets physically fit and agile, morning PT is conducted daily by qualified staff. Beside hockey, cricket, football, basketball, athletics and volleyball there are arrangements for tennis, squash, swimming

, shooting and indoor games such as badminton, table tennis, etc. The aim is to develop skills as well as sportsman spirit in the cadets. It is mandatory for every cadet to learn, exercise and participate in these games.



Military Training



Gymnasium And Swimming Pool

The facilities of covered swimming pool and Gym of International Level are available in college for all cadets. Every cadet is given training by qualified and experienced staff to avail this opportunity.





Auditorium

The auditorium is a central and important facility in the college. The architectural design of our auditorium is unique. It serves as a source of collective learning and entertainment. In the auditorium cadets perform scholastic and co-curricular activities related to indoor house competitions, dramatics, PPT presentations, etc.



Excursion Trip/ Educational Visits

The college organizes visits of cadets to educational institutions, industrial sites, places of historical and archaeological importance national monuments etc., so as to enhance the knowledge of cadets and broaden their learning horizon.





Inter-House Activities

There is a proper designed setup to organize Inter-House activities in the houses to develop a healthy competition among them. Husn-e-Qirat, Naat, Debates, Speeches, Hifz e Iqbal, Hifz e latif, Quiz Competitions, Spelling Bee, Poster making, Calligraphy and numerous other competitions are organized throughout the year to keep the cadets busy in healthy activities.



Weekend Activities

Each House organizes regular weekend activities, Cleanliness day, literary sittings, discussions on latest developments, etc., with the aim to achieve overall grooming of the female cadets.





House System

Cadets are accommodated in well furnished, spacious and airy rooms. The Houses are named after great luminaries including Marui, Fatima Jinnah, Elsa Kazi and Marium Mukhtiar. Each house organizes its own study periods, social functions, excursions, indoor and outdoor games, etc. Each house is under the charge of a House-Mistress who is assisted by a Physical Training Instructor (PTI) and two Aayas. In order to groom cadets in shouldering responsibilities and exercising leadership, there are a number of cadet appointments. Each house has a House Captain who is assisted by House Prefects. The Houses organize activities which go long way in promoting team work and esprit de corps. Also, to inculcate competitive spirit and a sense of achievement, Inter-House competitions are organized regularly in various sports, co-curricular and extra-curricular activities. Each House has a Recreation Room where the cadets get together in their free time and for indoor competitions. Daily newspapers, magazines and periodicals are regularly provided to cadets in the hostels.



A wholesome atmosphere of co-ordination, togetherness and mutual respect and understanding is duly catered for. Each House is provided with a LED-TV set for recreation of cadets. The cadets, however, are expected to take care of their belongings (kit, room, accessories, etc.), and to make their beds. Geysers have been provided in each House and air coolers in every room/dormitory.



Recreational Activities

To develop a healthy sense of activity among the cadets, the college encourages the cadets to participate in the competitions of debates, quiz, science models, poster making, essay writing, etc., on divisional, provincial as well as national level. Besides the recreation facilities available in the Open Air Theatre, Games, Sports, Hobbies Club, Extra and Co-Curricular activities, the cadets have the facility of watching TV and enjoying indoor games in the ante-rooms in their respective Houses. Excursions, magazines, declamation, drama, debates, quiz and other literary, religious and cultural activities are organized under mentoring of the teaching staff at house level. The yearly Inter-House competitions are supposed to be culmination of such activities in a formal shape to determine the position of the Houses.





General Rules

Prohibites Items

Cadets are not allowed to bring electronic gadgets, valuable/ expensive or harmful items like betel nuts, chewing gums, saunf supari, items like weapons, knives, etc.

Correspondence

All correspondence pertaining to the cadets is to be addressed to the Principal of the college only.

Teacher-Parent Meeting

Parents are invited to visit the college on parent-teacher meetings so as to keep them informed/ with the progress/conduct of their wards in the college.

Expulsions

Cadets guilty of the following offences are liable to be expelled from the College:

- a. Cheating, stealing and immoral conduct
- b. Deliberately damaging the College property
- c. Keeping prohibited items
- d. Use of offensive language/ behavior towards college-mates, staff and seniors
- e. Offensive behavior of cadet's parents towards college staff
- f. Habitual disobedience / indiscipline / consistently poor performance
- g. Smoking/ drug addiction
- h. Absenting from the class or any other activities without genuine reason
- i. Being habitually untidy and/or slovenly
- j. Use of unfair means in tests/examination, even assisting others in it
- k. Guilty of any act of indiscipline / misconduct

Safety Of Cadets Outside College

Parents shall have to arrange the safe journey of cadets from college gate when authorized to leave and ensure returning them back to college latest by 6:30 pm in summers, and by 5:30 pm in winters well before sunset. It will be entire responsibility of the parents to take their children from college when proceeding under their own arrangements of travel and bring them back to the college.



Leave Out, Holidays, Vacations

There are no short leave or leave outs for the cadets except for the College program or in any emergency. Cadets are, however, allowed, to proceed to their homes on:

- a. Long Week-end
- b. Summer vacation
- c. Winter Vacation
- d. Eid holidays

Keeping Heavy Amount

Cadets are not allowed to keep heavy amounts in their personal custody/ lockers. Any amount more than Rs.500/- must be deposited with the housemistress.

Cell Phones/DVD/USB

Cadets are not allowed to keep cell phones, radio, DVD, CD player, USB, etc. Appliances of any such nature shall be confiscated and will not be returned.

Absentees

A proper full day routine is observed in the college, and it is mandatory for all the cadets to follow the same strictly. Cadets, when proceeding on any type of leave, are required to return on time as per college programme. Cadets returning late from leave without prior permission, shall be penalised by Rs. 1000/- per day for the period of unauthorized absence, not exceeding ten day, after which name of the cadet shall be struck of the college rolls.

Visit To Principal

Parents are welcome to see the Principal, with prior appointment, during the college hours in case of any kind of problem of their wards.

Parents Contact/Visit

Parents may contact/visit their daughters as per following program:

a- Sundays: 0900 hrs to 1500 hrs

Note: If any emergency call is to be made on any other day, the parents are advised to contact the Chief Warden, Housemistress, Academic coordinator Adm. JCO. Change of address or telephone number, if any, must be intimated to the college immediately.



Admission Policy & Procedure

Fresh candidates will be given admission in class VIII only of which the schedule should be announced through national and regional dailies.

Admission in class XI, on self-finance only, if the seats are available, which would be advertised through newspapers. The aspirants of admission will have to undergo a comprehensive admission procedure of written test, interview and medical test conducted as per policy and procedure set by the college.

- i. Interested candidates are required to apply online following the guidelines available on the new admission portal of college website: (www.bccg.edu.pk) Admission Form filled in online is to be forwarded to the college online. In addition, subsequently, a Hard Copy of the duly filled in Form along with the necessary documents listed on admission portal is to be dispatched to the College address before the due date.
- ii. Attested Photostat copy of the domicile certificate of the candidate's father / guardian (if father is not alive) on Form P-1 should be attached with the Admission Form.
- iii. On receipt, the forms are scrutinized and candidates found eligible are issued roll numbers and admit cards.
- iv. Written Test is held at all the nominated centres on the date which is advertised in the newspapers. The same is also intimated to the candidates. Results are announced on the College website/Admission Portal.
- v. Those who qualify the written test as per merit are called for interview and medical examination.
- vi. Those who qualify all stages are placed on the merit list according to their performance in test and interview. Final selection is then made according to the relevant merit and quota. All qualified cadets will be intimated.
- vii. Final call-up letters for joining the college are issued after payment of fee and submission of the necessary documents.
- viii. Change of candidate's address or telephone numbers, if any, must be intimated to the college immediately. The college will admit no liability for delay / non-delivery or loss, of the communication due to change or wrong address or contact number.

Subjects Offered

- The College offers only science subjects both at the secondary and higher secondary levels (Pre-Medical, & Pre-Engineering). The college is affiliated with the Board of Intermediate and Secondary Education, Shaheed Benazirabad and Federal Board.
- A Written Test for Class VIII and XI (Selfs-Financed candidates) will be taken from English, Science, Mathematics and Urdu/Sindhi (STB Board) of class VII and X level.
- Model test papers may be followed in pattern which are available at Admission Portal of college website: www.bccg.edu.pk



Age & Qualifications

Students who pass class VII with minimum 60% marks or studying in class VIII will be considered for admission to the college purely on merit as per policy.

- Candidates desirous for admission need to be between 12 and 14 years of age on 1st April of the year of admission.
- Maximum and minimum age for admission in class XI, on self-finance only, if the seats are available, which would be advertised through newspapers, must be between 15 and 17 years on 1st July of the year of admission.
- Any supplementary/failure in class IX/X or waiting for result is not eligible for admission. The candidate must have secured at least 80% in class IX/X.

Note: Relaxation of age on either side is NOT ALLOWED even for one single day. Moreover, the physical appearance of the candidate must also correspond to the age mentioned in her application form.

Allocation Of Seats	
<ul style="list-style-type: none"> • Regular seats available for admission in class VIII every year • Self-Finance seats available for admission in class VIII every year • Total number of seats available for admission in class VIII every year 	<ul style="list-style-type: none"> • 60 • 20 • 80
Seats allocated for Shaheed Benazirabad District	15%
Seats allocated for all remaining districts of Sindh	55%
KPK	04%
Punjab	04%
Baluchistan	04%
Gilgit	04%
FATA	04%
Daughters of armed forces personnel	05%
Daughters of College employees	05%

Minimum Requirement For Physical Fitness Of The Candidates

- I- Height 4' - 10
- II- Weight 75 lbs.
- III- Chest 25'
- IV- Vision (from a distance of 20 feet)
 - a- S.T.D I - Both eyes 6/6
 - b- S.T.D II - One eye 6/9 and other 6/12 correctable with glasses



IV- Joints: There must be free and perfect motion of all joints. The feet and toes to be well formed

VI- Knocking Knee is an "Unfit" case

VII- Complete flat-foot is medically unfit

VIII- Permanent deformity of any part of the body is an unfit case

Note: Decision of the college's medical board's about medical fitness shall be treated as final and shall not be challenged in any court of law.

Daily Schedule

The daily schedule is carefully prepared with a view to developing among the cadet's self-discipline and value for time available. The routine schedule aims at providing adequate time for the activities that help shape and develop the cadets' personality in accordance with the envisaged aims and objectives. An appropriate emphasis is laid on academic, moral, intellectual, physical and co-curricular activities.

Daily Routine

Activity	Time
Wake up Call	0530 hrs
Fajr Prayers	0540 hrs to 0600 hrs
Morning PT	0600 hrs to 0630 hrs
Dress up for Academic Classes	0630 hrs to 0720 hrs
Breakfast	0720 hrs to 0745 hrs
March off to Academic Block	0745 hrs
Morning Assembly	0755 hrs to 0805hrs
Academic Classes	0815 hrs
March off to Hostel.	1335 hrs
Lunch	1340 hrs to 1400 hrs
Zuhr Prayers	1405 hrs to 1410 hrs
Afternoon Rest	1410 hrs to 1535 hrs
Tea Time	1535 hrs to 1545 hrs
Asar Prayers	1555 hrs to 1605 hrs
Dress up for Sport	1605 hrs to 1610 hrs
Sports Time/ Hobbies Club/ Library Time	1610 hrs to 1710 hrs
Dress up for Prep	1720 hrs to 1730 hrs
First Prep/Magrib Prayers	1800 hrs to 1930
Dinner	1930 hrs to 1955
Canteen Time/ Leisure Time/ Isha Prayer	1955 hrs to 2025 hrs
Tafheem-ul-Quran	2030 hrs to 2100 hrs
Second Prep	2105 hrs to 2220 hrs
Night Roll Call	2220 hrs to 2230 hrs
Lights Off	2230 hrs



Friday Routine

Activity	Time
Wake up Call	0530 hrs
Fajr Prayers	0540 hrs to 0600 hrs
Morning PT	0600 hrs to 0630 hrs
Dress up for Academic Classes	0630 hrs to 0720 hrs
Breakfast	0720 hrs to 0745 hrs
March off to Academic Block	0745 hrs
Morning Assembly	0755 hrs to 0805hrs
Academic Classes	0815 hrs
March off to Hostel.	1205 hrs
Jumma Prayers.	1320 hrs to 1340 hrs

Saturday Routine

Activity	Time
Curricular/Co-Curricular activities / Canteen Time/ Cal Activity	1640 hrs to 1900 hrs 1400 hrs to 1900 hrs
Night Roll Call	2220 hrs to 2230 hrs

Sunday Routine

Activity	Time
Breakfast	0800 hrs to 0820 hrs
Phone Call Activity	0900 hrs to 1700 hrs



Fee Structure

The college fee mentioned above (i.e. Rs.242,880/- annually) includes tuition fee, lodging, boarding, laundry, sports, medical treatment, library contribution, Language Lab, Computer training etc. All payments shall be made through Bank Challan collected from college Accounts Branch OR Bank Draft/Pay Order in favor of the “Principal, Bakhtawar Cadet College for Girls, Shaheed Benazirabad”.

S.No.	Fees	Price
	Admission Form Fee (including Entry Test Fee)	Rs. 3,000/-
	Admission Fee(On time only, non-refundable)	Rs.20,000/-
	Security Deposit(one time only, refundable)	Rs.25,000/-
	M & R(annually)	Rs. 10,000/-
	College Fee (Half yearly)	Rs.121,440
	Self-Finance <ul style="list-style-type: none"> • For Class VIII, 20 Seats are available • For Class XI, if the seats are available 	Rs.400,000/- Rs. 300,000/- (one time in addition to regular fees)
	Books and Stationary, Uniform Kit, etc	As per actual charges

Non-Payment Of Dues

If dues are not received within the due date, the cadets shall be fined on the basis of per day penalty. If dues are not fully cleared, the defaulting cadet’s form for Board Examination shall not be forwarded to the Board. Even if the form has been dispatched, the cadet concerned will not be allowed to appear at the examination, unless her account has been completely settled.

Deduction Of Advance Income Tax

The government has ordered through its Finance Act 2013, under section 236(i) in the Income Tax Ordinance 2001, to collect Advance Tax at the rate of 5% on the amount of fees paid to the educational institutions, from the parents/ guardians of the students. (The said tax amount shall be adjustable against the tax liability of either of the parents or guardians making payment of the fees). Hence, the parents/ guardians shall also pay Advance Tax @ 5% on all the fees and charges paid for the students due to legal obligation of the college to collect and deposit the said amount of Tax to the government exchequer.



So Said The Iqbal...



Mohabbat Mojhe Un Nojawanon Se Hai
Sitaron Pe Dalte Hain Jo Kamand"

"Wuhi Jahan hai tira jis ko tu kare paida
Yeh sang-o-khisht naheen jo teree nigah men hai"

"Your world is (only) the one which you create yourself,
Not these stones and bricks, which are in sight"